

Boca Grande Art Center Valentine Show 2022
GALLERY SUPERVISION

EXHIBITORS:

**PLEASE TURN THIS FORM IN WITH YOUR SHOW REGISTRATION AND INVENTORY FORMS BY
Thursday, February 3rd**

Show exhibitors will help with supervising the gallery during the show.

Their responsibilities are

- greet visitors
- give information about the show
- monitor entrance and exit

(Our protocol for this event will be to limit our capacity in the Art Center at one time. 10 per room is our estimate. We can encourage our patrons to enjoy our wine reception on the deck prior to entering the gallery so that we can keep the numbers down. We will also follow the footprint directions on the floor as we did last year during the height of Covid.)

We need two exhibitors at each shift per day, so 16 shifts need to be covered. To schedule this efficiently, we need to know when you'll be available during the show. When we get everyone's information, we'll make the shift assignments. If we have enough exhibitors, you will only have to do one shift.

Please circle 2 OF YOUR PREFERRED SHIFTS and Turn this in with your registration and inventory forms. You'll be informed of your shift assignment within a day or two after registration closes on Feb 3rd.

THURSDAY FEBRUARY 10

5:00 pm – 7:00 pm

Exhibitors are requested to attend the opening night and help at the end of the night with picking up for closing.

FRIDAY FEBRUARY 11

10 - 1:30 1:30-5

SATURDAY FEBRUARY 12

10 - 1:30 1:30-5

SUNDAY FEBRUARY 13

10 - 1:00

10 - 4:00